

**FORM A**

**Minor Change Application**

**Contractors-** \$275 non-refundable Administrative Fee per minor change.

**Homeowners-** Maximum of \$10,000 refundable deposit. Refundable amounts will be less fines for any damages incurred to common and/or adjacent properties. Amount required is dependent upon the size and scope of the project.

Date: \_\_\_\_\_ Lot #: \_\_\_\_\_

Owner's Name \_\_\_\_\_ Phone number: \_\_\_\_\_

Owner's address: \_\_\_\_\_

Owner's e-mail address: \_\_\_\_\_

Architect/Designer: \_\_\_\_\_

Contractor: \_\_\_\_\_ Phone number: \_\_\_\_\_

Contractor's email address: \_\_\_\_\_

Landscape Architect/Designer: \_\_\_\_\_

Requested Change/Addition: \_\_\_\_\_

Reason for Change: \_\_\_\_\_

(Attach sketch / specification of proposed change)

\_\_\_\_\_ Date On Site Inspection Conducted/ Inspected

By: \_\_\_\_\_

\_\_\_\_\_ Approved      \_\_\_\_\_ Conditional Approval      \_\_\_\_\_ Denied

I understand and approve of this change:

1) \_\_\_\_\_ Date: \_\_\_\_\_

2) \_\_\_\_\_ Date: \_\_\_\_\_